

UNITED STATES DEPARTMENT OF AGRICULTURE

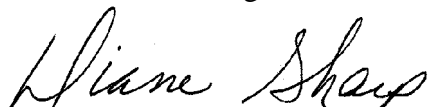
Farm Service Agency  
Washington, DC 20250

Notice CMA-63

**For:** State and County Offices, Except AK, HI, and PR, and CMA's and LSA's

**Startup of 2001 Crop Year Automated CMA Process**

**Approved by:** Acting Deputy Administrator, Farm Programs



**1 Overview**

**A**

**Background**

The automated CMA process provides CMA's and LSA's with producer:

- eligibility data
- payment limitations (PLM's).

Given the potential for another large volume of market gain activity during the 2001 crop year, the 2001 crop year CMA process shall **start up** the week of July 16, 2001.

This July startup will:

- assist CMA's and LSA's to:
  - monitor **2001** crop year PLM's
  - make needed **2001** crop year PLM adjustments
  - correct eligibility discrepancies
- be standard operating procedure for future crop years.

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**Disposal Date**

October 1, 2001

**Distribution**

State Offices, except AK, HI, and PR; State Offices relay to County Offices and **FAX** to CMA's and LSA's

## Notice CMA-63

### 1 Overview (Continued)

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#### B

##### Purpose

This notice provides:

- an important policy change for 2001 crop year loan deficiency payment (LDP) eligibility
  - important startup information for the 2001 crop year CMA process
  - software changes about the CMA process
  - information about:
    - making data submissions
    - the CMA process output file.
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### 2 2001 Crop Year Loan and LDP Eligibility

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#### A

##### General Eligibility

**Before** issuing 2001 crop year loans and LDP's, CMA's and LSA's shall review general loan and LDP eligibility requirements in 1-CMA, Parts 1 and 2.

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#### B

##### Revised LDP Eligibility Policy for Contract Commodities

The Agricultural Risk Protection Act of 2000, Section 206, amended the Federal Agricultural Improvement and Reform Act of 1996 to provide LDP's to producers who produced a contract commodity on a farm not covered by a production flexibility contract (PFC).

**Important:** That provision was applicable for the 2000 crop year only and is **not** applicable for the 2001 crop year.

Refer to Notice CMA-61 that provides the following:

- CMA's shall **not** request 2001 crop year LDP requests for members who produce contract commodities on farms **not** covered by PFC
  - LSA's shall **not** take applications for 2001 crop year LDP requests from producers who produce upland cotton on farms **not** covered by PFC
  - CMA's and LSA's shall monitor the weekly producer eligibility file when it becomes available for the 2001 crop year to ensure that producers are eligible for loans and LDP's.
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## Notice CMA-63

### 2 2001 Crop Year Loan and LDP Eligibility (Continued)

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#### C

##### **Pool Distribution Requirements**

The policy for distributing LDP proceeds is **unchanged**. According to 1-CMA, subparagraph 34 B, the following general policies apply to CMA pool distributions:

- if CCC makes loans or LDP's for any quantity in a loan pool, the related proceeds shall be distributed to members participating in the pool:
  - based on the quantity and quality of the commodity delivered by each member
  - less any authorized charges for services performed or paid by CMA necessary to condition the commodity or otherwise make the commodity eligible for loans or LDP's
  - within 15 workdays from the date CMA receives loan or LDP proceeds from CCC

**Note:** Loan proceeds from loans redeemed within 15 workdays are exempted from this requirement.

- CMA's may credit advances to its members made before loans and LDP's are obtained against the 15 workday distribution of loan and LDP proceeds.
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### 3 2001 Crop Year Name and Address File (NAM) Update for Inactive CMA Members

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#### A

##### **NAM Update**

For the 2001 crop year:

- NAM will be updated for inactive CMA members by removing the CMA/LSA as a county from the multi-county files
  - as applicable, PLM's will be redistributed to the remaining counties.
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## Notice CMA-63

### 4 Making Submissions for the 2001 Crop Year CMA Process

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#### A

##### Making Submissions and Requesting Assistance

**CMA's must** submit input file records for producers who either:

- have signed a 2001 crop year marketing agreement
- are expected to sign a 2001 crop year marketing agreement.

**LSA's must** submit input file records for producers who are expected to request loans and LDP's on the 2001 crop cotton.

**Important:** CMA's and LSA's shall immediately begin regular 2001 crop year submissions, the first of which is due by 10:00 a.m. c.t., **Tuesday, July 17, 2001**. See 1-CMA, paragraphs 39 through 42, and paragraphs 162 through 179 for specific information about making submissions.

**Help Desk:** CMA's and LSA's can seek technical assistance by calling FSA's **National Help Desk**, using a touch tone phone, at **800-255-2434**, and ENTER "1", "BBS" for the following:

- to verify that the CMA or LSA system is functional with BBS
  - experiencing trouble transmitting files through BBS.
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#### B

##### Preparing Files for Submission to BBS

CMA process submission files shall be zipped together, according to 1-CMA, paragraph 179 and that file:

- is a zipped transmission file named "KCXXXBBS.000"

**Note:** "XXX" is the assigned CMA or LSA alpha code and "000" is sequential transmission ID number.

- is transmitted to KC-ITSDO through BBS according to 1-CMA, Part 7
- contains:
  - input file named "CMAssccc.MB1"
  - control file named "CMAssccc.MB4".

**Note:** "ssccc" is the State and County code assigned to the CMA or LSA.

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## Notice CMA-63

### 4 Making Submissions for the 2001 Crop Year CMA Process (Continued)

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#### C

##### Record Format of Input File

The “CMAssccc.MB1” input file:

- provides KC-ITSDO information to process producer eligibility and PLM data
- shall be formatted according to 1-CMA, subparagraph 176 C
- shall be submitted according to this notice, and **must** include “00” in Field 8, crop year.

Input files shall be in the following format.

Field No.	Contents	Begin	Length	Data Type
1	Record status	1	1	Char
2	CMA or LSA State code	2	2	Char
3	CMA or LSA County code	4	3	Char
4	Crop code	7	4	Char
5	State code of administrative County Office	11	2	Char
6	County code of administrative County Office	13	3	Char
7	Producer’s ID number	16	9	Char
8	Crop year	25	2	Char
9	Farm Serial Number (to delete records only)	27	7	Char
10	Filler	34	10	

#### D

##### Requesting Producer Eligibility

CMA’s and LSA’s shall follow the instructions in the table according to 1-CMA, subparagraphs 177 A and B to complete the input file.

**Important:** For partnerships, joint ventures, or corporations, CMA’s and LSA’s shall submit the “parent” ID number in the input file, **not** the individual “component” member ID’s. The CMA process will return applicable eligibility and PLM information for each “component” member of the “parent” through the output file.

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## Notice CMA-63

### 4 Making Submissions for the 2001 Crop Year CMA Process (Continued)

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#### E

**Record Format of Control** The “CMAssccc.MB4” control file:

**Record File**

- provides KC-ITSDO a count of the records submitted in the input file
- shall be created according to 1-CMA, paragraph 178.

The record format of the control record file is as follows.

Field No.	Contents	Begin	Length	Data Type
1	State code of CMA or LSA	1	2	Char
2	County code of CMA or LSA	3	3	Char
3	Filler	6	1	
4	Number of records in input file	7	7	Char
5	Filler	14	1	
6	Date input file was prepared <b>Example:</b> yyyy/mm/dd	15	10	Char

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### 5 Current and Future 2001 Crop Year CMA Process Output Files

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#### A

**Current Status** See 1-CMA, paragraphs 184 and 185 for information about output files.

The first 2001 crop year automated CMA process output file will be available:

- for download through BBS on **Friday, July 20, 2001**
  - only if an input file was submitted according to subparagraph 4 A.
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